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Pls!
Executive Registry
15-4395

9 April 1954

File
EPR

MEMORANDUM FOR: Addressees Noted Below with Distribution

25X1A SUBJECT: Proposed [REDACTED] SUPPLEMENT, Leave
(Job #599-DLM)

25X1A 1. There is attached hereto for your concurrence and comment a proposed supplement to [REDACTED] Leave, which provides for suspended leave accounts for personnel who, for reasons of security or cover, cannot use sufficient leave to escape the maximum forfeiture provisions.

25X1A 2. Paragraphs 2 and 3 of the attached were previously contained in the proposed [REDACTED] which is currently being prepared for authentication. Paragraph 4 contains new policies and procedures governing suspended leave accounts.

25X1A 3. This supplement was developed by the Assistant Director for Personnel who states that prior coordination has been effected with [REDACTED] DD/P Admin.; [REDACTED] Office of the General Counsel; and [REDACTED] Office of the Comptroller. Any questions pertaining to this supplement may be referred to [REDACTED], Office of Personnel, extension 3476. 25X1A 25X1A

4. It is recommended that this supplement be distributed only to those components who will be responsible for recommending or maintaining suspended leave accounts. Distribution is therefore indicated as "Special" and it is requested that you indicate copy requirements when submitting your concurrences and comments.

5. Concurrence Sheets on which you may indicate your concurrences and comments are attached. Please note that comments are due on 1 May 1954.

[REDACTED]
25X1A Chief, Regulations Control Staff

cc: Deputy Director (Administration) - (Info copies) - 2 ✓
Deputy Director (Intelligence) - 10
Deputy Director (Plans) - 14
Assistant Director for Communications - 3
Assistant Director for Personnel (Info copies) - 5
Director of Training - 3
General Counsel - 1
Comptroller - 3
Inspector General - 1
Director of Security - 5

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By:	30

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TO: REGULATIONS CONTROL STAFF, 2210 E Street, Room 204

CONCURRENCE SHEET

25X1A PROPOSED ISSUANCE: [REDACTED] SUPPLEMENT, Leave,
DRAFT 9 April 1954

25X1A CONCUR:

- (a) Substance
- (b) Rescission of [REDACTED]
- (c) Classification
- (d) Distribution

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Date

COMMENT

(Job #599-DIM)

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